



May 29, 2015

Woodland School District 404  
800 Third Street  
Woodland, WA 98674-8467

RE: Renewal of Agreement for Cooperative Information Management Services for  
Fiscal Year 2015—2016

On Thursday, May 28, 2015, the Executive Advisory Committee of the Southwest Regional Service Center (SWRSC) met for their annual meeting. The primary purpose of this meeting was to:

- Review the budget forecast for the current budget year 2014-15
- Review and approve the proposed budget for the budget year 2015-16
- Review and approve annual fees for cooperative members for 2015-16.

Two factors influenced the discussion on fees for next year. First was a decision by WSIPC (the statewide cooperative providing Skyward software and hosting services) to raise their fee by \$.15 per student FTE. Second, the SWRSC proposed that their annual fee be reduced by \$.15 for next year. The result is that fees for the fiscal year 2015-16 will remain the same as the current fees.

The proposed budget and fees for fiscal year 2015-16 were unanimously approved by committee members.

Since there are no changes – including fees – to the existing Agreement for Cooperative Information Management Services between ESD 112 and your district, and because the existing agreement has an automatic renewal clause, we will not be sending you another copy of the agreement for the budget year 2015-16. Please continue to refer to your current copy of the agreement throughout the 2015-16 fiscal year.

The attached worksheet details the year-end annual adjustment to the actual FTE and billed amount for 2014-15, and the estimated total fees for fiscal year 2015-16.

Thank you for your continued participation and support of your cooperative. We look forward to providing you services throughout the coming fiscal year.

A handwritten signature in black ink, appearing to read "Brant Russell", is written over a horizontal line.

Brant Russell  
Director SWRSC



## Southwest Regional Support Center

### 2014-15 Adjustment and 2015-16 Billing

District: **WOODLAND**

| FTE Used | Actual FTE<br>(as of 5/14) | Cost per FTE | 2014-15<br>Amount<br>Should Be | 2014-15<br>Amount<br>Billed | One-Time<br>Adjustment |
|----------|----------------------------|--------------|--------------------------------|-----------------------------|------------------------|
| 2,232.86 | 2,214.10                   | \$38.45      | \$85,132.15                    | \$85,853.47                 | (\$721.32)             |

| FTE Used | Cost per FTE | 2015-16 Fee | 2015-16 Total<br>(with Adj.) | September<br>Billing |
|----------|--------------|-------------|------------------------------|----------------------|
| 2,214.10 | \$38.45      | \$85,132.15 | \$84,410.83                  | \$6,373.03           |

**TOTAL September Billing \$6,373.03**

**Monthly billing amount for the months of October 2015 thru August 2016 \$7,094.35**